

**Berlin Board of Education**  
**Finance and Operations Committee Meeting**  
**October 6, 2022**  
**MINUTES**

In Attendance: Timothy Oakes, Chair  
Adam Salina

Also in attendance: Brian Benigni, Superintendent of Schools  
Jeffery Cugno, Director of Operations  
Ashley Dorsey, Director of Finance

**I. Call to Order**

The meeting was called to order by Mr. Oakes at 7:36am.

**II. Proposed Capital Plan Requests**

Mr. Cugno provided a list of the proposed requests for the capital plan. The committee discussed the proposed projects in detail and provided guidance on how to prioritize each project. Funding for school security remains a high priority. Mr. Cugno noted funding for technology is not considered for capital planning. Mr. Cugno also noted despite procurement of student transportation vehicles in the prior year, the fleet is aging and more replacement vehicles are necessary. The committee looks forward to the continued support for capital funding for school facilities.

**III. Location of Graduation Ceremonies (Welte vs Sage Park)**

Mr. Benigni proposed a location change for the Berlin High School graduation from Welte Hall located on the campus of Central Connecticut State University to Sage Park. For the past two years, the graduation ceremony was held at Sage Park and was very successful. Mr. Benigni showed a cost comparison of the two locations. Although, hosting the ceremony at Sage Park is slightly more expensive, the space is larger and can accommodate more people. The committee also discussed the possibility of investing in the equipment needed to hold the graduation, i.e. staging and seating, in the future to offset the cost.

**IV. Adjournment**

The meeting adjourned at 8:38am.

Respectfully submitted,

Ashley L. Dorsey  
Director of Finance